

MINI-WORLD CHILD CARE CENTERS

P - ID _____

C - ID _____

CHILD INFORMATION

Last Name _____	First Name _____	Initial _____
Nickname _____	Date of Birth _____	Sex/Gender _____
Address _____	City/Zip Code _____	Home Phone _____
Chronic Physical Problems/Pertinent Developmental Information/Special Accommodations Needed _____		
Previous Child Care Programs/Schools Attended _____		
If this child attends MINI-WORLD and another school/program, please list _____		Grade _____

PARENT(S)/GUARDIANS

Father/Last Name _____	First Name/Middle Initial _____	SSN _____
Home Address _____	City/State/Zip _____	Cell Phone _____
Place Employed _____	Work Address _____	Work Phone _____
Mother/Last Name _____	First Name/Middle Initial _____	SSN _____
Home Address _____	City/State/Zip _____	Cell Phone _____
Place Employed _____	Work Address _____	Work Phone _____
Person(s) having Legal Custody of Child _____		
Home Address _____		Home Phone _____
E-mail Address _____		

Center # 1 Center # 2 Center # 3 Center # 4

MINI-WORLD CHILD CARE CENTERS EMERGENCY INFORMATION

Allergies or Intolerance to Foods, Medication, Other Substances (wasps, bees, etc.)		
Action to be Taken in an Emergency		
Child's Physician	Address	Phone
WE MUST HAVE TWO (2) ALTERNATE ADULTS TO CONTACT (OTHER THAN PARENTS) SHOULD AN EMERGENCY ARISE AND PARENTS CAN NOT BE CONTACTED, please list.		
Name	Address	Phone (Work & home)
Name	Address	Phone (Work & home)

PICK-UP AUTHORIZATION

Please list below ALL persons YOU AUTHORIZE TO PICK-UP YOUR CHILD			
Name	Relationship	Name	Relationship
Name	Relationship	Name	Relationship
Name	Relationship	Name	Relationship
Please list ANYONE NOT AUTHORIZED to pick-up your child (who may try). NOTE: Appropriate Documentation must be attached if a PARENT is NOT AUTHORIZED!			
Name	Relationship	Name	Relationship

1. **MINI-WORLD CHILD CARE CENTERS**, agrees to notify the Parent/Guardian whenever your child becomes ill. The Parent/Guardian agrees to arrange for the immediate pick-up of the child if so requested.
2. The Parent/Guardian **AUTHORIZES MINI-WORLD CHILD CARE CENTERS** to obtain immediate **MEDICAL CARE** should any **EMERGENCY** occur and the Parent/Guardian cannot be located. If there is any objection to our seeking Medical Care for your child, a written statement must be attached to the application stating your objection and the reason for such objections.
3. The Parent/Guardian agrees to inform the center within 24 hours or the next business day after his/her child or any member of the immediate household has developed a reported communicable disease, as defined by the State Board of Health, except for life threatening diseases which must be reported immediately.
4. The Parent/Guardian gives permission for Mini World to transport your child(ren) to and/or from their assigned school.

SIGNATURES

Parent/Guardian

Date

Parent/Guardian

Date

HEALTH HISTORY

NAME OF CHILD _____ ID# _____

ALLERGIES OR INTOLERANCE TO:

FOOD _____

MEDICATION _____

OTHER SUBSTANCES
(BEES ,WASPS,ETC.) _____

DISEASES:	DATE DIAGNOSED		DATE DIAGNOSED
AIDS	_____	HEART DISORDER	_____
ASTHMA	_____	MEASLES	_____
CHICHEN POX	_____	MUMPS	_____
DIABETES	_____	PNEUMONIA	_____
DIPHThERIA	_____	RUBELLA	_____
OTHER	_____		

HAS YOUR CHILD EVER EXPERIENCED:

SEIZURES _____ DATE _____
OPERATIONS _____ DATE _____

PLEASE LIST ANY CHRONIC PHYSICAL PROBLEMS , ANY PERTTINENT DEVELOPMENTAL INFORMATION AND ANY ACCOMMODATIONS NEEDED.

PLEASE GIVE ANY OTHER INFORMATION OR MEDICAL HISTORY THAT WOULD BE BENEFICIAL TO US:

PARENT/GUARDIAN SIGNATURE _____ DATE _____

PARENT/GUARDIAN CONTACT

PICK - UP AUTHORIZATION

Child's Last Name _____

First Name _____ DOB _____

First Name _____ DOB _____

Father's Name _____

Home Ph. _____ Work Ph. _____ Cell _____

Mother's Name _____

Home Ph. _____ Work Ph. _____ Cell _____

Other Name _____

Home Ph. _____ Work Ph. _____ Cell _____

AUTHORIZED INDIVIDUALS TO PICK - UP

- _____
- _____
- _____
- _____

UNAUTHORIZED INDIVIDUALS TO PICK - UP

- _____
- _____

Mini-World Child Care Centers, Inc.
Mini-World Child Care Agreement

This Agreement, made and entered into this ____ day of _____, _____, by
and between Mini-World Child Care Centers, Inc., (hereinafter “Mini-World”), who is
organized under the laws of the Commonwealth of Virginia with a principal address of
501 Colorado Street, Salem, Virginia 24153 and _____
(hereinafter “Parents/Guardians”), whom reside at _____
_____.

Center(s) at which child/children are attending (check all that apply)

- Center 1 - Salem, Virginia - Center 2 - Roanoke County, Virginia
 - Center 3 - Salem, Virginia - Center 4 - Botetourt County, Virginia

1. Pursuant to this Agreement, Mini-World agrees, for a weekly tuition rate of _____, payable in advance on each consecutive Monday a child is in attendance with Mini-World, or the first day of the week a child is in attendance with Mini-World, to provide such child care services in accordance with the policies and procedures as outlined in the parent handbook published by Mini-World, as from time to time may be amended.

2. Pursuant to this agreement, the Parent/Guardian agrees to pay the weekly tuition rate as outlined above unless NOTICE to terminate is given two (2) weeks prior to said termination. Any and all termination NOTICE [s] must be in writing, unless given to the Director of the center in which the child is attending as noted above. Withholding of weekly tuition rates is not considered NOTICE. Parent/Guardian agrees that any termination, regardless if a child is in attendance with Mini-World for this two (2) week period after NOTICE is given, must be accompanied with payment for this two (2) week period following said NOTICE.

3. Parent/Guardian agrees by entering into this Agreement that Mini-World has a “Zero - Day” rate as outlined in the payment schedule. Parent/Guardian also understands that said Parent/Guardian can use two (2) weeks a year as vacation weeks, when a child is not in attendance, and not be obligated to pay the “Zero - Day” rate. “Year” as used in this paragraph is August 1 thru July 31 for the purposes of this agreement.

- 4.** Parent/Guardian agrees to keep the above referenced Mini-World Child Care Center informed as to changes in address, phone numbers and points of contact while this Agreement is in effect.
- 5.** Parent/Guardian acknowledges that Mini-World has a “Late Pick-Up” policy. As part of this Agreement, Parent/Guardian agrees to pay, for each child in attendance with Mini-World after 6:00P.M., a fee of \$10.00 for the first fifteen (15) minutes after 6:00 P.M. (EST). Parent/Guardian further agrees that a charge of \$2.00 per minute will be charged for each successive minute a child is in attendance past 6:16 P.M. (EST). “Late Pick-Up” time is determined by Mini-World’s clock in the center in which a child is attending.
- 6.** Parent/Guardian agrees to pay a service fee of \$50.00 for any and all returned checks. If a check is refused by a lending institution for non payment or insufficient funds, Parent/Guardian agrees to pay by cash or money order the value of the refused check and the service fee of \$50.00 within three (3) business days of being so notified.
- 7.** Parent/Guardian agrees to pay any and all co-payments associated with any type of financial assistance for each child in attendance with Mini-World. This amount is due and payable in full by the first week of each month. Parent/Guardian also agrees that they will be responsible for all charges not covered by an organization providing financial assistance for such services.
- 8.** Parent/Guardian acknowledges that no account with Mini-World will be allowed to exceed two (2) weeks without payment. A late payment fee of \$20.00 will be applied each Wednesday for payment not received for that week. Parent/Guardian agrees that all past due accounts will incur a monthly periodic finance charge of 1.5% [18% APR].
- 9.** As part of this agreement, Mini-World reserves the right to waive any and all fees, including but not limited to; service fees, late pick-up fees and finance charges at any time.
- 10.** Parent/Guardian acknowledges that the failure of Mini-World, to enforce any provision of this Contract/Agreement does not constitute waiver of such provision[s].
- 11.** If either party defaults under this Agreement, the defaulting party, in addition to all other remedies available in law, shall be liable for all cost incurred as a result of the default. If the defaulting party is the Parent/Guardian, then, charges outlined in paragraph two (2) of this agreement shall be applicable if NOTICE has not been properly given. If counsel is retained by Mini-World to collect monies owed under this agreement by a defaulting Parent/Guardian, and such default is determined by a court of competent jurisdiction to have indeed occurred, then, Mini-World shall also be entitled to reasonable attorney fees associated with the default and cost incurred in collecting all monies owed, including, but not limited to, court filing fees and collection proceeding cost.

12. Both Mini-World and the Parent/Guardian agree that this Agreement represents the entire Agreement between the parties, superseding any and all previous Agreements. Any modifications to this Agreement, including, but not limited to, tuition, services fees, late pick-up fees and finance charges must be made in writing and acknowledged by the Director of the Mini-World in which the child is enrolled.

13. Parent/Guardian acknowledges that this Agreement is intended to be a binding document enforceable under the laws of the Commonwealth of Virginia. As per the signatures noted below, both parties agree that this Agreement will be governed, construed, performed and enforced in accordance with the laws of the Commonwealth of Virginia.

14. Both parties agree that if any paragraph in this Agreement shall be deemed unenforceable, then, that unenforceable paragraph shall be severed from this Agreement and shall not affect or impair any other provision or the validity of the remaining paragraphs listed throughout.

In Witness whereof, the parties have caused this Agreement to be executed to take effect on the date first stated above and to continue until terminated in accordance herewith. By signing below, each Parent/Guardian acknowledges they have received a parent handbook outlining all policies, procedures and current rates of Mini-World Child Care Centers, Inc., and agree to terms of such and this Agreement.

[Parent/Guardian]

Date

[Parent/Guardian]

Date

[Director / Mini-World Child Care Center, Inc.]

Date